

Quick Reference

New Boston Central School
15 Central School Road
New Boston, NH 03070

PHONE: (603) 487-2211
FAX: (603) 487-2215

Web site: www.nbcs.k12.nh.us

Principal	Tori Underwood	x5701
Assistant Principal	John Bridle	x5702
Special Education Facilitator	Jenn Gilliland	x5704
Guidance Counselor	Kathy Brown	x5736
Nurse	Christen Dudas	x5733
Principal's Administrative Assistant	Rachael Spray	x5700
Special Education Secretary	Julie Karagianis	X5777

New Boston Central School is part of School Administrative Unit #19.

SAU #19
11 School Street
Goffstown, NH 03045
(603)497-4818
www.sau19.net

Superintendent	Brian Balke
Assistant Superintendent	Wendy Kohler
Business Administrator	Scott Gross
Director of Human Resources	Kate Magrath
Special Education Director	Jennifer Freitas

2023-24 School Board Members

William Schmidt, Chair (3-Year Term expires 2027)

Julie Kirklin, Co-Chair (3-Year Term expires 2025)

Belynda Cianci, (3-Year Term expires 2025)

Kelly Socia (3-Year Term expires 2026)

Nicole Treat (3-Year Term expires 2026)

NEW BOSTON CENTRAL SCHOOL

“A Special Place to Learn and Grow”

Located in a rural setting, New Boston Central School has a positive school climate. Staff and students believe that each student is capable of making significant academic progress. Thematic teaching, critical skills, cooperative learning, participation in purposeful multi-age activities, and integrated units ensure that the children perceive the learning experience as a relevant one. Students are given the opportunity to explore mathematics using manipulatives and are encouraged to ask questions and take risks.

One of the best supports parents can give their children is to have them read for at least 20 minutes per day. You can help your child by listening to him/her read to you and by reading to him/her daily. Reading is the key to your child’s success in school. Good readers enjoy books and do well on their schoolwork. Whether your child is just beginning to learn the letter sounds and names, is reading a few sight words, or is already reading books and stories, HOME READING will allow him/her to greatly improve their reading skills. Just like exercising, practicing at sports, playing an instrument or taking art lessons, it is important that your child reads at least 20 minutes every day if you want to see improvement. This is the key to a strong foundation. Remember, 20 minutes a day is much more effective than 30 minutes every other day!

New Boston Central School has public kindergarten and readiness classrooms as part of its curriculum. Children must be five years old by September 30th of the current year to be eligible for kindergarten. The readiness classroom is a unique learning experience for youngsters eligible for first grade (six years old by September 30th of the current year), but who would benefit greatly from another year to mature.

We have a Student Council to help students learn leadership skills. The purpose of the Student Council is to keep the students and all staff informed of each other’s opinions. The Student

Council also makes sure that everyone in our school cooperates in the day-to-day responsibility of being part of a school community, enjoys school improvements and special activities, and works together on specific problems.

Art, music, physical education, and library are scheduled each week for Readiness through sixth grade.

A Guidance Counselor is available for all students. School Psychologist, Speech Pathologists, Physical and Occupational Therapists assist students who are in need of their services. We have a full-time nurse.

Joe's English is a committee of fifth and sixth grade students who coordinate and facilitate Community Meetings to showcase student work. Joe's English and the Community Meetings have received rave reviews.

"Second Step"® is our adopted problem-solving program for preschool through sixth grade as well as the SAU Career and School Counseling Curriculum. The sixth-grade students also participate in the D.A.R.E. Program in conjunction with the New Boston Police Department.

Staff support and class sizes that promote questioning, analyzing, and individualism are key ingredients to our educational success along with the interaction and reciprocal learning process that takes place between teacher and student.

A strong P.T.A. and volunteer program are examples of parental involvement that we encourage at our school.

At the completion of sixth grade, students attend Mountain View Middle School in Goffstown for seventh and eighth grades and then to Goffstown High School where they complete their public education.

Table of Contents

Academic Reporting.....	17
After School Activities Offered in New Boston.....	36
Arrival Procedures	14
Asbestos Notification	35
Assessment Process	16
Attendance	11
Back to School Night	33
Bobcat Behavior formerly PBIS (Positive Behavior Interventions and Support)	18
Bus Regulations and Student Expectations	25
Computer Use	23
Corrective Actions Regarding Bus Behavior	26
Crisis Intervention Procedure for Students with Safety Concerns... ..	22
Disciplinary Actions	23
Dismissal Procedures	15
Dress Code	22
Early Release Day	16
Educational Philosophy	6
Eligibility for Bus Transportation	24
Emergency Release	13
Family Involvement	9
Family School Compact – “Advancing Student Learning”	8
Field Trips	33
Food Service Program	30
Free and Reduced Lunch	31
Fundraising Activities	36
Goals and Objectives (Academic, Personal/Social, & Community)	6

Health Files	29
Health Services	27
When Should I Keep My Child Home From School?	27
Homeless Policy	32
Lost and Found	33
Meal Substitutions for Medical or Special Dietary Reasons	31
P.T.A	35
Parent/Guardian-Teacher Communication	10
Picture Day	37
Public Relations Permission	33
Pupil Safety and Violence Prevention - Bullying	20
Residency Requirement	11
Safety Intervention Procedures... ..	20
School Calendar	38
School Cancellations	13
School Notices	34
School Rules	19
“Second Step” ®	23
Student Conduct – Policy JIC	22
Student Conduct on School Buses	24
Student Missing School Bus	2
Telephone	34
Visitors	32
Volunteer Program	36
Who to Talk to When You Have a Concern	10

EDUCATIONAL PHILOSOPHY STATEMENT OF THE NEW BOSTON SCHOOL DISTRICT

The New Boston School District seeks to instill a love of learning in all our children through a well-structured curriculum that emphasizes linguistic development, mathematical skills, national and international social development, and a knowledge of scientific principles. We seek to instill in every student the concept of good citizenship based on the constitutional principles of the United States and the State of New Hampshire. At all times, we strive to stimulate that innate and precious curiosity all children possess regarding their surroundings through the encouragement of individual initiative and cooperative process.

The administration, faculty, and staff of the school district work cooperatively with New Boston Town Officers and Departments to ensure a safe and healthy environment for our children within the school facilities and grounds where they spend so much of their formative years. Finally, through our own cooperative and democratic example, we strive to prepare our students to become the future leaders of our community, state, and nation.

NEW BOSTON SCHOOL DISTRICT GOALS AND OBJECTIVES

CLIMATE

To create a school culture that is student centered, which promotes intellectual and academic growth where students can apply, synthesize, and evaluate their work as it relates to the world and allows for each child's voice to be heard.

ACADEMIC

To develop the skills of reading, writing, computation, learning, and critical thinking; and integrate these disciplines across the curricula.

To provide practice in basic learning skills to further strengthen the educational foundation.

To provide experiences in the arts by promoting the development of skills, creativity, and appreciation.

To build and guide the use of communication skills through classroom experiences (speaking/listening).

To improve student learning through curriculum implementation and accountability.

To empower pupils with the skills necessary to succeed in a rapidly changing society.

To provide for the best possible school staff, including both professional and support personnel.

To ensure that staff, students, and parents are afforded opportunities for participation in the development and evaluation of programs and policies.

PERSONAL/SOCIAL

To provide experiences which will enable each student to become increasingly self-reliant, adaptable, accountable, and able to think for himself/herself.

To encourage an understanding of democratic ideals.

To develop and maintain good health habits, physical fitness, recreational skills, and positive body awareness.

To provide a background of information that will enable students to make intelligent judgments in their daily lives.

To develop skills which enable the student to assume responsibility for his/her own actions and to see the relationship his/her actions have to himself/herself and others.

To promote an understanding of individuals and groups so they may be perceived objectively.

To provide experiences which will stimulate curiosity, promote self-direction, and provide openness to new experiences.

To provide experiences through which the student may develop the habits, skills, attitudes, and values which will enable him/her to become a responsible citizen.

To lead each individual to a better understanding of himself/herself and his/her environment.

COMMUNITY

To involve the family in the educational process of the child through the use of parent/teacher conferences, volunteer programs, parent/teacher organizations, and other means of communication.

To involve the student in community activities for personal and educational enrichment.

FAMILY SCHOOL COMPACT “ADVANCING STUDENT LEARNING”

Advancing student learning is a shared responsibility. It is our belief that student performance will improve, as a result of our cooperative efforts.

In partnership with family and community, our goals for STUDENT LEARNING are as follows:

- All students will develop reading ability to comprehend content materials at or beyond what is required at each level.
- All students will develop their writing skills to communicate effectively in each content area.
- All students will acquire mathematical skills and applications at or beyond the level needed to succeed in each content area.
- All students will participate in educational experiences beyond the core curriculum and the boundaries of the traditional classroom (such as community service, field trips, drama, presentations, band, physical education, etc.).

Each member of a partnership plays a significant role. A compact is an agreement that defines the responsibility and tasks that administrators, teachers, parents, and students have agreed upon to help children learn. Schools need the support of the families and community members to fulfill the mission of *Advancing Student Learning for All Children*.

As an educator, my responsibility is to:

- Hold high expectations for all students.
- Communicate to parents, early in the school year, what their children are expected to know and do over the school year.
- Welcome parents as partners in the educational process.
- Respect and value the uniqueness of each child and his/her family.
- Create and maintain a safe, supportive, and effective learning environment.
- Plan instructional activities that will actively engage students in learning.
- Gain knowledge of the ability and learning levels of each student in my classroom.
- Communicate student progress to students and parents frequently.
- Provide materials and resources for parents to use at home to support their children’s learning.

As a parent or guardian, my responsibility is to:

- Show respect and support for my child, the staff, and the school.
- Hold high academic and behavioral expectations for my child.

- Set aside a time for my child to do homework.
- Look over homework assignments to check for understanding.
- Communicate with the school staff regarding my child's progress or concerns I might have about my child.
- Attend parent-teacher conferences.
- Spend time reading with my child every day.

As a student, my responsibility is to:

- Make an effort to do my best to learn.
- Ask the teacher any questions about schoolwork or the homework if I do not understand.
- Respect myself, my classmates, and my teacher(s).
- Attend school every day, unless ill.
- Talk to my parents or teacher(s) if something is bothering me.
- Complete my assignments and homework on time.
- Comply with school rules.
- Work hard to do the best I can in school, at home, and in the community.

FAMILY INVOLVEMENT

Shared Responsibility for Student Learning and High Achievement

The New Boston School Board recognizes that the more families and teachers share information, the better equipped they will become to help students achieve. We further support parent/family involvement in children's education.

The New Boston School District is committed to:

1. Involving parents in the development of school plans, curriculum standards, and in the process of school review and improvement.
2. Providing parents with: timely information about programs, school performance profiles, and their child's individual student assessment results including an interpretation of such results; a description and explanation of the curriculum in use at the school; the forms of assessment used to measure student progress and the proficiency levels students are expected to meet; opportunities for regular meetings to formulate suggestions, share experiences with other parents, and participate as appropriate in decisions relating to the education of their children if parents so desire; timely responses to parents' suggestions.
3. Educating school staff on how to reach out, communicate, and work with parents.
4. Providing coordination, technical assistance, and other support necessary to assist schools in the planning and implementing of strong partnerships with families and the community.

5. Providing assistance to parents to understand state and local standards and assessments.
6. Providing materials and training to help parents.
7. Coordinating and integrating parent involvement activities with other local programs to support parents and their children.
8. Meeting regularly with parents to communicate the results of student achievement on state and local assessments.
9. Maintaining parent/student compacts (see regulation).
10. Providing appropriate accommodations for families who are homeless, have limited English speaking skills, migrant, have children with disabilities, or for parents who are disabled.
11. Ensuring information shared with parents is in a language parents understand.

PARENT/GUARDIAN-TEACHER COMMUNICATION

It is very important that you know what is going on with your child at school, as such we welcome close communication between home and school. Teachers are available for parent/guardian/teacher conversations by e-mail, voice mail, or a note to the teacher and conferences. Teachers will make every effort to return phone calls, e-mails and notes within twenty-four hours.

WHO TO TALK TO WHEN YOU HAVE A CONCERN

At some time during the school year, a question or concern may arise. Most of these can be addressed with little difficulty. Other problems are more complex and require investigation before an action is taken. Problems should be solved at the lowest possible level. For this reason, we ask that you use the following chain of address:

1. Teacher or specialist (if involved)
2. Principal or Assistant Principal
3. Superintendent of Schools
4. School Board

ATTENDANCE

Residency Requirement:

Parents registering students must provide proof of residency supported with at least two documents (i.e., driver's license; utility bill; purchase and sales agreement) as defined in RSA 193:11-III. Children who register after the beginning of the school year will be allowed to register and be given a ten-day grace period to produce residence documents. Students who do not

reside in New Boston cannot attend New Boston Central School unless the School Board has made an exception. If you have questions regarding residency, please contact the principal.

Daily Attendance:

The School Board requires that school-aged children enrolled in the District attend school in accordance with all state laws and Board policies.

In accordance with School Board policy JH, the educational program offered by the District is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress.

Regular and punctual attendance will be required of each student enrolled in the District during the days and hours that school is in session, except that the Principal may excuse a student for temporary absences when receiving satisfactory evidence of conditions or reasons that may reasonably cause the student's absence.

These rules will apply to all students.

All students are expected to have prompt and consistent attendance. Student attendance at school is the responsibility of parents and the student. In compliance with state law, the school will keep a record of absences. Given the ages of students at New Boston Central School, parents are held responsible for getting their children to school on time each day.

Good attendance and punctuality are necessary for students to be successful in school. Students are required to be in school on a daily basis, and they should only be absent in the case of illness or extenuating circumstances. Students are expected to be on time for school each day and ready for class to begin at 8:00 AM. All students arriving after the start of school must be signed in at the office and given a tardy slip prior to attending class.

Please take the time to contact the school if your child will be absent or tardy EVEN ON DISTANCE/REMOTE LEARNING DAYS, if applicable. You can email attendance to the office anytime at nbcs_attendance@sau19.org . (There is an underscore after NBCS.) Attendance phone calls can also be made by calling anytime on our main number, 487-2211, and go into "general mailbox".

If your child should become ill during school hours, you will be contacted. It is important that you notify the school when you have a change in employment, phone numbers, address, or the people who will care for your child if you cannot be reached.

Official Attendance Times:

Attendance is recorded in half-days according to the requirements of the State of New Hampshire. Students must attend school for a minimum of 3 hours in order for it to be considered a half-day.

Daily Schedule:	7:45 AM	Students may arrive at school (parent transport)
	7:45 AM	Bus students arrival
	8:00 AM	School begins; attendance is taken
	11:20-12:55	Lunch/recess periods
	2:10 PM	Walkers dismissed
	2:15 PM	Bus students dismissed

Specials subjects (Art, Music, PE and Library) are scheduled one day each week. Consult your child's teacher for specific details.

Preschool and Kindergarten Schedule:

8:00-10:35 AM	Morning Session
11:35 AM-2:10 PM	Afternoon Session

*Morning students may be dropped off starting at 7:45 AM. Afternoon students may be dropped off starting at 11:20 AM.

Notification must be sent after a child's absence so that there is a record of the reason for the absence. This helps us to determine if an absence is excused or unexcused. A parent notification does not automatically make an absence excused. If parents know in advance that their child will be out, a note can be sent to the teacher prior to that day. **Even if you called in your child as absent, please send in a note for our file.**

School Board Policy JH recognizes two kinds of absences: excused and truancy. Excused absences are absences due to illness, absence for participation in school activities, medical and dental appointments, family emergencies, recovery from an accident, required court attendance, death in the immediate family, observation or celebration of a bona fide religious holiday; or such other good cause as may be acceptable to the Principal or permitted by law. Any absence that has not been excused for any of these reasons will be considered an unexcused absence.

According to School Board Policy JH, a student will be considered as "truant" after they have reached a total of ten (10) ½ days of unexcused absences. When a student has been truant for a total of seven (7) ½ days, the principal, or designee from the school where the student is enrolled will contact the parent or guardian and a meeting will be held to discuss the truancy. The principal

or designee will work with the parents or guardian to develop a plan to eliminate any truancy in the future. If the truancy persists and reaches the legal ten (10) ½ days, the principal or designee will send by registered mail, a letter to the parents or guardian of the truant student, indicating the nature and seriousness of the problem and enclose a copy of RSA 193:1, the school attendance law. If necessary, a follow up truancy petition, Child in Need of Services (CHINS), will be filed in conjunction with local law enforcement with the local district court.

*If a child misses school due to a family vacation, the parents are responsible for teaching any materials missed during the absence. Teachers may, but are not required to, prepare work in advance of a vacation absence if requested by the parents.

Early Dismissal of Students:

All students shall be released only to the child's parent, designated representative as listed on the student's record, or by advance written notice. Parents requesting the release of their child prior to 2:10 PM dismissal time need to report to the office. The child then will be called to the office, ready to go home. Parents may not go directly to the classroom to pick up their child. A sign-out log is provided in the office to record students who are dismissed early. The time of dismissal and the parent or designated representative's signature will be recorded. Once this information is logged, the student and parent may leave the building together. ***Children will not be sent from class until the parent arrives at school.*** For safety reasons, we do not allow children to wait outside for rides from school.

SCHOOL CANCELLATIONS

New Boston Central School subscribes to a parent notification system. Parents'/Guardians' phone numbers are pulled from the school database.

The process of calling school off or declaring a Distance Learning/Remote Day begins any time after 3:30 AM and depends on the reports of the National Oceanic and Atmospheric Administration (NOAA), the road agent, and the bus contractor. The Superintendent tries to determine what the road conditions will be during travel time and this is, at best, only a good "guesstimate." If school is cancelled, a phone message will be sent from our notification system. The cancellation or Distance Learning/Remote Day will also be posted on the WMUR-TV Channel.

There may be times when New Boston Central School will have a delay or no school day, and Mountain View Middle School and Goffstown High School may make the decision to hold school on that day. Parents will be notified of these situations via our notification system.

If school is not cancelled, and a parent feels that it is too dangerous for his/her child to travel to school, it is the parent's option to keep the child home. If a parent is home and believes it would be safer for his/her child to be home rather than to wait for the school bus at the end of the day, the parent can go to the school and have his/her child excused to leave school with him/her. These absences are considered excused due to the dangerous weather conditions.

EMERGENCY RELEASE

New Boston Central School does not make it a practice to dismiss the school early due to weather or other emergencies. However, there may be times that an early dismissal will be warranted with advance notice. The Superintendent will make every effort to announce through the parent notification system the need for an emergency early release the night prior

to the day affected or the morning of the day affected by 5:30 am. If an emergency early release is not called and a parent is home and believes it would be safer for his/her child to be home rather than to wait for dismissal, the parent can come to the school and have his/her child excused to leave with him/her. This is a personal choice and one that can only be made by the parent.

ARRIVAL PROCEDURES

Arrival by Bus: Students riding the buses to school will be dismissed from the bus to a designated door at the back of the school.

Parent/Guardian Drop-Off: Students using parent/guardian drop-off will be dropped off at the front of the building. All cars are to turn right into the car park and drive around the loop and stop at the stop sign. No cars are to proceed around the back of the building.

Parents/Guardians will be directed to form two separate car lines with up to 10 cars in each line. When up to 20 cars are in place and stopped students will be released to the school. All students do need to exit the car on the sidewalk/building side of the car. Make sure adults/ children know to have eye contact with the teacher / staff member prior to getting out of the car. Once students have disembarked the next cars will park and wait for student release. When parents follow these guidelines, we can keep the cars moving while still ensuring the safety of our pedestrians: **Please drive slowly and cautiously at all times.**

Morning drop off is between 7:45-8:00 am. Remember that buses will begin arriving at 7:45 AM. School begins promptly at 8:00 AM each morning. Teachers take attendance at or shortly after 8:00 am. If your child arrives after 8:00 am, please have him/her stop in the office for a tardy slip. This process is necessary so that we clearly know which children are present or absent each day and so we do not alarm you when we call to verify your child's absence. Thank you for your promptness!

The dirt road by the ball field/white buildings should not be used for accessing the school by car.

MVMS transfer bus:

All MVMS students who are driven by parents to NBCS can be dropped off directly in front of the school by 7:55 and wait on the steps /ramp area until their bus arrives. Students attending MVMS will remain on their original bus to NBCS until the MVMS transfer buses arrive. They will transfer buses at NBCS and proceed to MVMS.

For air quality and safety reasons, New Boston Central School does not allow vehicles to idle with the engine running while on school property.

Please note that students are NOT to arrive at school before 7:45 AM—this includes children who walk to school as well as those being transported by parents. There is no supervision on the school grounds before 7:45 AM. Students may enter the building at 7:45 AM and any student arriving after 8:00 AM will be considered tardy. Students must check in at the office to pick up a tardy slip to be admitted to their classroom. Since tardiness causes disruption in the classroom, parents will be notified if a student is continually tardy.

Afternoon kindergarten students should be dropped off at the main entrance of the school between 11:20 AM and 11:35 AM. If dropping off after 11:35 AM, please park your car in the front parking lot and walk your kindergartner into the school. The student will need to check in at the office to pick up a tardy slip.

Due to fire safety code, NO vehicles are allowed to be left unattended in the fire lane, whether it is a quick drop off/pick up or to stop in the office. At drop off and pick up times, small buses use that part of the fire lane.

If you need to leave your vehicle for any reason, please park your vehicle in the parking lot and walk into the school. This includes dropping something off in the office, picking up a sick child, etc.

DISMISSAL PROCEDURES

Parent/Guardian Pick-up: Students using parent pick-up will meet their parents at the front of the building. All cars are to turn right into the car park and drive around the loop and stop at the stop sign. No cars are to proceed around the back of the building.

Parents will be directed to form two separate car lines with up to 10 cars in each line. When up to 20 cars are in place and stopped students will be released to their parent. Make sure adults/children know to have eye contact with the teacher/staff member prior to getting in the car. Once students have entered the cars, the cars will leave school campus and the next cars will park and wait for student release. When parents follow these guidelines, we can keep the cars moving while still ensuring the safety of our pedestrians. **Please drive slowly and cautiously at all times.**

Students being transported by parent/guardian are dismissed at 2:10 PM. Bus students are dismissed at 2:15 PM

Please **notify the school in writing** if there are any changes to the normal dismissal routine of your child. The written note needs to be given to the classroom teacher at the beginning of the school

day. **Without written notice for alternate plans, ALL CHILDREN WILL FOLLOW THEIR REGULAR DISMISSAL PROCEDURE.**

We request that you make all after-school arrangements for your child **before** he /she leaves for school. **Students may not always get midday messages.**

At this time, your child may not take a different bus from the normal one that serves your neighborhood. Requests for daycare purposes only need prior approval from the school principal. Your request must be in writing and state an alternate plan should the bus become overcrowded. If approval is granted, all students riding a different bus need a bus pass from the office.

If students ride their bike to school, they are dismissed with walkers and are to leave the school grounds immediately. Bikes are to be **WALKED** to the end of school property.

EARLY RELEASE DAYS

Please be aware that the day before Thanksgiving (November 27, 2024), the day before Holiday Break (December 20, 2024) and the last day of school are early release days. On these early release days, students who are being picked up will be released at 12:00 PM and bus students will be released at 12:10 PM. The cafeteria will be serving lunches for hot lunch students to take back to their classrooms.

ASSESSMENT PROCESS

Assessment of student learning is important for monitoring student progress and designing differentiated instruction. Formal and informal assessment methods are used to address a range of skills. These assessments may include curriculum-based measures, quizzes, tests, projects, presentations, reports, demonstrations, and various written and oral activities. Screening takes place throughout the school year for kindergarten students in the areas of literacy and language, math, social emotional, and fine and gross motor skills. The purpose of the screenings is to uncover potential indicators or risk factors your child may demonstrate that might benefit from additional targeted support. Screenings and assessments are administered in accordance with local and state requirements.

ACADEMIC REPORTING

We recognize the importance and obligation to report students' progress regularly and believe reports provide vital communication between school and parents. A **standards-based report** showing your child's progress will be issued each trimester. Reporting dates are available on

the district website. In addition, you will be notified of your child's progress on a continuous basis through daily work, presentations, and communications from the classroom teacher.

Preschool sends home written report cards in trimesters. Utilizing the following scale N- Not Yet, I-Interested, P-Practicing, U-Usually, NE- Not Developmentally Expected.

Kindergarten through sixth grade uses the following scale for reporting on student achievement progress.

4	Consistently	Student consistently shows independent mastery of the standard.
3	Usually	Student meets the standard with occasional support.
2	Sometimes	Student partially meets the standard. Performance is emerging and requires teacher support.
1	Not Yet	Student does not yet meet the standard. Significant teacher support is needed.
NA	Not Assessed	Standard was not assessed during this marking period.

Successful Learner Characteristics

On a standard-based report card academic marks do not reflect a child's effort, attitude or work habits. These important characteristics are reported separately on the report card.

Characteristics of a Successful Learner includes:

- **Safe**
 - Follow directions
 - Use materials and equipment appropriately
 - Follow classroom routines and rules

- **Respectful**
 - Listen with focus
 - Respect the opinions of others
 - Work well with peers
 - Exhibit self-control

- **Responsible**
 - Work independently
 - Exhibit effort
 - Participate actively
 - Organize materials and tasks
 - Complete classwork in a timely manner
 - Complete homework assignments

Student’s progress on their development of Successful Learner Characteristics will be reported on utilizing the following scale: C-Consistently, U-Usually, S- Sometimes, R-Rarely, N- Not Yet

Bobcat Behavior (formerly PBIS)

New Boston Central School is involved in Bobcat Behavior formerly PBIS (Positive Behavior Interventions and Support). Our Mission Statement is:

“To develop and implement a consistent, effective and efficient school wide system of behavioral and academic supports in order to teach, promote and recognize positive social behaviors.”

Typical discipline systems in schools have been based on reaction to negative behavior and punishment of the offender. The Bobcat Behavior (PBIS) method of school discipline is different in four key ways:

- **Prevention** Correct behaviors are established, taught, modeled, and acknowledged in a systematic way throughout the school. Students are “caught” engaging in desired behavior and this behavior is regularly reinforced and recognized.
- **Response** The response to undesirable behavior is organized, systematic, consistent, and careful. Considerable thought and effort goes into getting the entire school community on the same page with respect to common definitions of, and the most effective response to, problem behaviors.
- **Data-driven** Discipline data is collected school-wide in a user-friendly format. When this information is entered and analyzed in an established on-line database, the data provides guidance for understanding when and where problem behavior is more likely to occur. Strategies to address behaviors in these situations are developed, and the data then provides evidence for whether the strategies are working.
- **Process** PBIS is a framework that guides the school community through a process of addressing the unique culture, climate and behavioral issues within each school. The idea is to work smarter, not harder, to improve behavior and school climate.

SCHOOL RULES

According to our Bobcat Behavior/PBIS philosophy, the goal for NBCS students is to be Respectful, Responsible and Ready to Learn.

Respectful: Speak and listen with kindness, Demonstrate your manners, Show thoughtfulness for others' feelings.

Responsible: Keep my personal space, Help keep our school clean, Make yourself proud,

Ready to Learn: Follow directions, Show attention to the task, Be prepared with all materials

To make your child more aware of what is acceptable and not acceptable at NBCS, please review these rules with your child(ren).

1. Responsible for self and environment.
2. When inside the building, walk and talk in a quiet manner.
3. Respect others personal space; keep hands and feet to yourself.
4. Walk to and from the school bus.
5. Gum chewing inside or outside the school building is not permitted.
6. The wearing of hats in the building is not permitted.
7. Personal electronic/audio equipment are used during school hours **only** with the approval of the classroom teacher for academic purposes.

Winter Rules

1. Students in grades Kindergarten through 4th must have boots and snow pants if they are going to play in any areas of the playground except the paved sections. (Students are encouraged to have an extra pair of footwear to change into when entering the classroom from the outside.)
2. Snow and ice must remain on the ground and not be used for throwing or kicking.

Hot Lunch Rules

1. We encourage all students to try a “no-thank-you” helping. Try it—you might like it!
2. Area must be clean of debris before students are dismissed for recess.
3. Voices are to be kept at a low volume.

Teachers will notify you in writing or at “Back-to-School Night” of their rules and consequences for their individual classrooms.

PUPIL SAFETY AND VIOLENCE PREVENTION - BULLYING (See District Policy JICK)

1. **Bullying.** Bullying is hereby defined as a single significant incident or a pattern of incidents involving a written, verbal or electronic communication, or a physical act or gesture, or any combination thereof, directed at another pupil which:
 - (1) Physically harms a pupil or damages the pupil's property;
 - (2) Causes emotional distress to a pupil;
 - (3) Interferes with a pupil's educational opportunities;
 - (4) Creates a hostile educational environment; or
 - (5) Substantially disrupts the orderly operation of the school.Bullying shall also include actions motivated by an imbalance of power based on a pupil's actual or perceived personal characteristics, behaviors, or beliefs, or motivated by the pupil's association with another person and based on the other person's characteristics, behaviors, or beliefs.
2. **Cyber Bullying.** Cyber bullying is defined as any conduct defined as "bullying" in this policy that is undertaken through the use of electronic devices. For purposes of this policy, any references to the term bullying shall include cyber bullying.
3. **Electronic Devices.** Electronic Devices include, but are not limited to, telephones, cellular phones, computers, electronic mail, instant messaging, text messaging, and websites.
4. **School Property.** School property means all real property and all physical plant and equipment used for school purposes, including public or private school buses or vans.
5. **Perpetrator.** Perpetrator means a pupil who engages in bullying or cyber bullying.
6. **Victim.** Victim means a pupil against whom bullying or cyber bullying has been perpetrated.

The Board is committed to providing all pupils a safe and secure school environment. In accordance with Policy JICK, the district reserves the right to address bullying and, if necessary, to impose discipline for bullying that occurs on, or is delivered to, school property or a school-sponsored event on or off school property; or occurs off school property or outside of a school-sponsored activity or event, if the conduct interferes with a pupil's educational opportunities or substantially disrupts the orderly operations of the school or school-sponsored activity or event.

GUIDELINES FOR SAFETY INTERVENTION PROCEDURES

The safety of all students is of primary importance to the School District. The following guidelines address the assessment and crisis intervention procedures for students with safety concerns.

SAFETY ASSESSMENT

All threats to harm or kill oneself or others shall be taken seriously and reported immediately to the Principal and/or designee.

Identification of Safety Concerns

Safety concerns are addressed by these guidelines and may include:

- Any threats to harm or kill oneself or others
- Actions or behaviors that threaten self or others with harm
- Any expressed desire to die, whether verbally, written or in art
- Behaviors that indicate self-harm and/or harm to others
-

A. Purposes of Safety Assessment:

1. To determine if a student is a danger to him/herself or others. Does a safety issue exist?
2. To determine if the student should remain in the educational environment or does he/she need to be transported home/other?
3. To determine the immediate safety needs of the student and the school.

B. Safety Assessment will include:

1. Consultation with administrators and school staff (*e.g.* teachers, nurse, guidance counselor, school psychologist) as needed.
2. Interview with the student.
3. Consultation with the parents.
4. Consultation with other professionals (*e.g.* therapists, health provider), with signed authorization from the child's parent or legal guardian.

C. Expectations of Safety Assessment:

1. Provide information regarding safety issues. It should be noted that this information is ascertained from conversations and an interview with the student. A formal psychological assessment will not be conducted. As such, the safety assessment represents the safety of a student at the moment in time. A determination of future psychological and/or behavioral functioning cannot be made.
2. Provide parent/guardian with written information, which may include:
 - a. Facts about suicide, depression, violence, etc.
 - b. Warning signals
 - c. Website links for further research
 - d. Recommended actions to be taken by parent/guardian
 - e. Hotline telephone numbers and/or resources

CRISIS INTERVENTION PROCEDURE FOR STUDENTS WITH SAFETY CONCERNS

- A confidential record keeping procedure shall be established and located in a secure central location within each school. The record keeping procedure shall include the nature of the incident, the student's name, and the action taken. Maintenance of this record will provide additional information as the procedures for assessment are followed by school staff.
- Annually, as part of the transition process between schools, guidance counselors will confer regarding student safety issues.

DRESS CODE

Student dress is the responsibility of the student and his/her parents. Students are expected to wear comfortable, seasonal clothing that is appropriate for elementary school.

Students are expected to refrain from wearing shirts that carry inappropriate messages and short shorts. A good rule for the length of shorts is to stand with your hands to your side— shorts should be no shorter than the end of your palm. Any clothing that is offensive, endangers the health and safety of the student or distracts from the educational process will not be allowed. Parents will be called and asked to bring appropriate clothing if the principal determines that it is necessary. Hats and caps are not allowed inside the building. For students below grade 2, parents should consider keeping a change of clothing available at school, especially in the winter.

The following rules were established by the Student Council:

- Bandannas may not be worn since they are too similar to hats.
- Sleeveless shirts are permissible if they are tight around the arms and cover the shoulders by a "3-finger" width. Tank tops are allowed until it is no longer appropriate based on maturity.
- Students are to wear proper sneakers to gym class. Please ensure that your child brings them the day that he/she is scheduled for physical education.

STUDENT CONDUCT

(District Policy JIC)

All student behavior must be based on being Respectful, Responsible and Ready to Learn. Students shall have the right to receive annually at the opening of school, a publication listing the rules and regulations to which they are subject.

Students have a responsibility to know and respect the rules and regulations of the school and be considerate of the rights of others. Students have the further responsibility to behave in a manner appropriate to good citizenship everywhere. This includes treating all students and staff with courtesy, consideration and respect. Neither insults nor force shall be used. The right of each student to an education shall receive the highest priority.

DISCIPLINARY ACTIONS

Teachers may and are encouraged to handle disciplinary measures for misconduct in their classes. At times, students will be sent to the administrative office for disciplinary matters for a reminder of school rules.

Students involved in fighting, any form of harassment, profanity, or stealing will be sent to the administrative office, and the parents will be contacted. Disciplinary actions will be discussed with the parent at that time.

COMPUTER USE

At NBCS, students will have access to a high-speed connection to the Internet. When they use the computers at school or at-home, they have a responsibility to use them correctly. This means that they should not be used to access or create materials that don't belong at school. This includes but is not limited to images and messages that are violent or seek to demean or harass others. Please be aware that the privilege of computer use at NBCS depends on their ability to use them correctly. Students may lose that privilege if they are unable to act responsibly.

The New Boston School District Networks and Internet Acceptable Use will be sent home electronically via the PowerSchool Parent Portal for students who have not already submitted this form previously. It is important that parents review this information with their children in a manner, in which they will understand it. If you agree to allow your child to use the New Boston School District's Network and Internet, please sign the Access Release and Authorization Form electronically.

"SECOND STEP"®

SAU #19 has implemented a nationally recognized violence prevention curriculum. *Second Step*® is a program that teaches children skills to help them recognize conflict, assume responsibility for themselves, and solve problems in safe, fair, caring and workable ways.

The program utilizes modeling, practice, and reinforcement in order for children to witness and repeat positive social behavior. When a classroom of students learns these skills together, not only the students who are at a high risk of being victims or victimizers are helped, but all the students benefit through stronger classroom ties and fewer conflicts in general.

Second Step® teaches the use of tools—thinking, observing others, listing personal options, and choosing an action step(s) that fits the situation. As a result, *Second Step*® can be introduced and integrated in any subject area and can dramatically enhance core subject learning and related educational skill scores.

New Boston School District recognizes that violence cannot be curbed solely by efforts in the classroom. Parent communication with their children and their children’s school is a necessary element of student and school success. If you would like to learn more about *Second Step*®, please visit their web site at www.cfchildren.org.

BUSES

ELIGIBILITY FOR TRANSPORTATION

According to RSA 189:6 Transportation of Pupils, the district shall furnish transportation to all pupils below the ninth grade who live more than 2 miles from the school to which they are assigned. RSA 189:8, Limitations and Additions, states pupils entitled to transportation may be required to walk a distance not exceeding 1½ miles to an established transportation line or a school bus line. The school board may furnish transportation to pupils residing less than 2 miles from the school or less than 1½ miles to a school bus stop to which they are assigned when it finds that this is desirable.

The Bus Schedule will be posted on our school website at www.nbcs.k12.nh.us in August.

Our bus contract is held with two different companies. Goffstown Truck Center will handle regular education students and *Durham School Services* will handle special education students. If you have transportation questions, you can contact **Goffstown Truck Center at (603) 497-3111**, or contact Jenn Gilliland, Special Education Facilitator at (603) 487-2211 ext. 5704 with questions about special education transportation from *Durham School Services*.

STUDENT CONDUCT ON SCHOOL BUSES

The safety and well-being of all students is paramount. Riding the bus is a privilege, and students are expected to adhere to the established bus regulations. The bus driver will have the

responsibility to maintain orderly behavior of students on school buses and will report misconduct to the terminal director and school administration in writing. The terminal manager of the transportation company will have the authority delegated by the Superintendent to suspend riding privileges of students who are disciplinary problems on the bus by failing to conform to the rules and regulations promulgated by the School Board.

Parents of children whose pattern of behavior and conduct on school buses endangers the health, safety, and welfare of other riders will be notified that their children face the loss of school bus riding privileges in accordance with the student discipline code. Suspensions in excess of twenty consecutive days must be ratified by the School Board (RSA 189:9a).

BUS REGULATIONS AND EXPECTED CONDUCT

Students in Grades K through 12 who use school bus transportation should follow these regulations:

Bus Regulations

1. No profane language, obscene gestures, excessive noise, fighting, wrestling, or other acts of physical or verbal aggression will be acceptable behavior.
2. Throwing things on, out of, or at a school bus are unacceptable behaviors. Students are expected to keep their head, hands, feet, etc., inside the bus, at all times.
3. Anything that would create a safety hazard for the passengers or vehicle will not be acceptable behavior.
4. Students are expected to seat themselves promptly when getting on the bus. Students are to remain in their seats until they reach their designated stop and the bus has stopped. Emergency doors are for emergency use only.
5. Once a student has boarded the bus, he/she may not get off except at his/her destination.
6. Students may ride only the bus to which they have been assigned. The bus driver has the discretion to allow other students to board a bus if prior approval through the school office is made and there is ample capacity. The law allows and students are expected to sit three passengers per seat, if necessary.
7. Students are expected to be at their bus stop five (5) minutes before the bus is due; bus drivers do not have to wait.
8. Students are expected to properly identify themselves to the driver upon request.
9. Students are expected to cross the street in front of the bus.
10. Vandalism, including marking or defacing the bus is not acceptable and will be reported to the appropriate authorities.
11. Eating or drinking on school buses is not allowed.

12. Smoking or use of smokeless tobacco products is not allowed on any bus, including charter and athletic trips.
13. Drivers will assign seating. Drivers will keep seating charts on each bus.
14. Bus drivers are responsible for safe bus operation and their decisions and requests are expected to be followed.
15. Only authorized riders will be permitted on the bus.
16. Video surveillance may be utilized on any bus to monitor student activity and behavior. Audio recordings in conjunction with video recordings may also be captured on school buses in accordance with the provisions of RSA 570-A:2. **(See School Board Policy ECAF)**

CORRECTIVE ACTIONS

Bus drivers will report rule infractions to the terminal manager with a copy to the appropriate school administrator as soon as possible. Disciplinary actions will be as follows:

1st Offense:

A verbal warning will be issued for less serious infractions.

2nd Offense:

A written "Bus Incidents Report" warning will be issued to the student and parent/guardian on a second or more serious offense.

3rd or Serious Offense:

Bus suspension ranging from 1 – 3 days with written notification to parents/guardians and school administrators will be provided.

3+ or Extremely Serious Offenses:

Possible removal from the bus for up to twenty (20) days or more with a letter home to the parent/guardian and School Board referral for further action, if necessary. No student shall be put off the bus while traveling to and from school unless a dangerous situation occurs. The daily trip will be completed and then parents/guardian notified before the student can be removed from transportation service.

- For serious infractions, a greater consequence may be imposed immediately.

Questions should be directed to the Goffstown Truck Center terminal manager at (603) 497-3111.

STUDENT MISSING SCHOOL BUS

There have been times when students have missed the bus after parents have left for work. Please leave a list of phone numbers so that your child can contact you or the school. We recommend that you go over this procedure with your child and leave the numbers by the phone.

HEALTH SERVICES

The Health Office is staffed by a Registered Nurse, licensed by the State of New Hampshire and certified by the NH Department of Education, who is available for students during regular school hours. The Health Office will assist all student in maintaining good health practices, manage chronic conditions, treat minor ailments and injuries and work to prevent the spread of communicable diseases. In case of injury to a child in the school building or playground, first aid is given by the school nurse. Responsibility for further treatment and subsequent care rests entirely with the parents and the family physician.

Parents will be notified by phone call of any emergency medical condition, illness, or injury that requires further medical intervention. Please be certain to update emergency contact information for all parents/guardians and back-up emergency contacts at the beginning of the year and whenever there are changes in the contact information.

Screening for vision and hearing screenings may be performed routinely depending on the age of the students or by special requests. If you have concerns about your child's hearing and/or vision, please contact the school nurse.

If you send a snack with your child, we encourage you to send healthy snacks. The hot lunch program offers breakfast for \$2.00 which is served at snack time. We request that you not send soda to school with your child.

WHEN SHOULD I KEEP MY CHILD HOME FROM SCHOOL?

It is NBCS policy that a child should be kept home from school if he/she has:

- *A communicable disease
- *Fever of 100⁰ or more within the last twenty-four hours. Your child should be fever free without the use of medication for 24-hours before returning to school.
- *Vomiting/ diarrhea within the last twenty-four hours
- *Pain that requires the use of narcotic medication
- *An upper respiratory illness with persistent coughing and/or persistent nasal discharge

MEDICATION POLICIES: Under the NH Department of Education administrative rule Ed 311.02, an “Administration of Medication in School” form with health care provider and parent signatures is required for all prescription medication, including asthma inhalers, daily medication, and allergy sting kits. No prescription medication will be given without this form, which can be obtained from the School Nurse. A comparable form generated and signed by the healthcare provider and a parent is acceptable. Children with asthma and/or severe allergies must have an emergency action plan on file. This form is also available from the School Nurse and a comparable emergency action plan generated by the healthcare provider is acceptable.

All medication is to be delivered to the school BY A RESPONSIBLE ADULT in its original prescription container and labeled by the pharmacy with the student’s name, the prescriber’s name, the date of original prescription, name and strength of medication, and directions for taking medication.

Not more than one month’s supply of prescribed medication will be stored at the school. If a prescription medication left at the school expires during the school year, it is the parent/guardian’s responsibility to bring in the up-to-date medication by the expiration date.

All medications must be picked up by a responsible adult at the end of the school year. **ANY MEDICATION REMAINING 10 DAYS AFTER THE END OF THE SCHOOL YEAR WILL BE DISCARDED.**

****CHILDREN MAY NOT CARRY ANY MEDICATION, WHETHER OVER-THE -COUNTER OR PRESCRIPTION, TO OR FROM SCHOOL****

A small supply of over-the-counter (OTC) medication is kept in the Health Office, including acetaminophen (Tylenol), ibuprofen (Advil), diphenhydramine (Benadryl), chewable antacid (Tums), benzocaine (Orajel), and unmedicated cough drops. OTC medication is administered only to relieve occasional symptoms of pain/discomfort and not to keep an ill child in school.

A signed “Over-the-Counter Medication Permission Form” must be submitted by the parent or guardian for a child to receive occasional OTC medication at school; this form will be available electronically via the PowerSchool Parent Portal on the first day of school. OTC medication is administered at the discretion of the School Nurse after assessment of the child. In addition to the signed authorization on file, the School Nurse will call parents of students in grades PreK through three for verbal authorization prior to administering any oral OTC medication to these students.

If your child needs an OTC medication more often than occasionally, the School Nurse may request a health care provider’s evaluation and written authorization to continue giving the medication. With more than occasional use you may be asked to provide a supply of medication

for your child as well. All medications must be delivered to the school BY A RESPONSIBLE ADULT in the original container.

If the child may benefit, according to her judgment the School Nurse may use OTC wound cleanser, antibiotic cream, or Calaclear lotion for treatment of minor cuts, scrapes, or skin irritations.

Please contact Christen Dudas, RN, the School Nurse, at ext. 5733 if you have any questions or concerns about School Health policies.

Health Files

Health files are kept on each child and are maintained throughout the student's school years. In accordance with NH state law, health files contain a copy of a child's immunization record and a copy of a physical by the child's physician. Files are audited by the State of New Hampshire Department of Health and Human Services Immunization Program. Health information may be shared with school personnel as deemed necessary for the safety of a child.

BEFORE ENTRANCE TO SCHOOL, New Hampshire Law RSA 141-C requires that each child have the following information on file at school:

RSA 200:32 – A complete medical examination by a licensed physician prior to (within 1 year of) entrance into public school system, and thereafter as often as deemed necessary by the local school authority.

RSA 200:38-1 – The immunizations listed below must be COMPLETED PRIOR to school entry.

- 1. MMR vaccine two doses – 1st dose** on or after the child's 1st birthday, **2nd dose** given at least one month after initial dose.
- 2. Oral Trivalent Polio Vaccine (OPV) – 3-4 doses** with the last dose administered on or after the **child's 4th birthday**.
- 3. Diphtheria, Pertussis & Tetanus (DPT) – 4-5 doses**, with the last dose administered on or after the **child's 4th birthday**.
- 4. Hepatitis B Vaccine – 3 doses are required.** The **first and second doses must be at least 28 days apart.** The **third dose** must be **after the child turns six months of age.**
- 5. Varicella (chickenpox) – 2 doses – first dose at age of 1 year or older. 2nd dose at least 3 months after.** Documentation of immunity by confirming laboratory test results is required for all incoming students if the child has not received a varicella vaccine.

Please use the day, month, and year for ALL immunizations documentation. A health history form filled out by parents is also required. Any allergies or problems should be noted on this form.

All requirements must be completed before your child can enter school. Children with no immunization records or a copy of a physical exam will be excluded from school.

7th Grade Requirement: State law requires that all students prior to entering the 7th grade receive a TDAP vaccine.

Children may be excluded from immunization requirements with a signed Medical Exemption form from the child's physician or with a Religious Exemption form, which must be notarized. Medical or religious exemption forms must be in the child's health file before they start school.

Parents/Guardians are requested to notify the School Nurse of any changes in their child's health status throughout the year. Medical examinations by their physicians, immunizations, and booster shots should also be reported. Any medications that are taken regularly or are required for a special condition should also be noted in the child's health file.

Communicable diseases such as chicken pox, measles, German measles, mumps, conjunctivitis (aka pink eye), impetigo, scarlet fever, COVID, and strep throat are to be reported to the school nurse.

The school should also be notified of any changes on the child's emergency information sheet, such as parents'/guardians' employment, phone numbers at which they can be reached, physicians, and emergency contact people. The emergency contact people should be someone your child is comfortable being with and who is willing to care for your child if ill.

FOOD SERVICE PROGRAM

Welcome back to school! The Bobcat Café Culinary Creators are thrilled to be serving the students of NBCS this year. We offer a wide variety of choices within five food groups: fruits, vegetables, breads/grains, lean meats and low fat or skim milk. Students choose 3 to 5 of the food groups including a fruit or a vegetable to make a complete meal. Menus are planned following the US Department of Agriculture's (USDA) meal patterns. Menus include current pricing and are located on the school's website at www.nbcs.k12.nh.us.

Pricing will be: Breakfast \$2.00 and Lunch \$ 3.50

THE IMPORTANCE OF FREE AND REDUCED MEAL FORMS

We encourage families to complete the free and reduced meal application. Families who fill out these forms can be eligible for additional benefits including reduced college testing & application

fees as well as helping to provide essential funding for our school. Applications can be found at www.lingconnect.com or at www.goffstown.k12.nh.us, or call the school for a paper application. All information is kept confidential in accordance with USDA regulations. Families can apply for this program at any time during the school year.

The Food Service program uses a prepay computer program to track purchases and payments. All students are issued an identification number that is used to access his/her account when making any purchase. You can make payments by: sending cash to school, sending a check to school (made out to New Boston Food Service) or making an online payment at www.lingconnect.com. There is a convenience fee for the credit card and e- check options.

If a paper check or online check is returned to the district, the amount of the payment plus any fees will be deducted directly from your student's account.

Meal Substitutions for Medical or Special Dietary Reasons

If your child has an allergy or other food needs, please contact the Food Service Office at (603) 660- 5311 for assistance.

Additionally, the school district has a Wellness Policy which is school board policy JLCF District Wellness. This policy provides guidance on nutrition and physical activity goals throughout the district. If you have further questions, please contact the Food Service Office at (603) 660-5311. As always, we welcome any concerns or ideas you or your student may have to improve our services to you. We look forward to serving your student this year!

USDA Nondiscrimination Statement:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

fax:

(833) 256-1665 or (202) 690-7442; or

email:

Program.Intake@usda.gov

HOMELESS POLICY

In compliance with the McKinney-Vento Act, the District will work with homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school. Homeless students will be provided District services for which they are eligible, including pre-school programs, Title I, similar state programs, special education, vocational and technical education programs, and school nutrition programs. The New Boston School District liaison is Jill Girolimon who may be contacted at (603) 497-4818 ext. 5762.

VISITORS

All visitors to the school, including parents, **MUST** use the main entrance by the office. Please note that all entryways to the school are equipped with security cameras with sound in order to further ensure the safety of our children.

PUBLIC RELATIONS PERMISSION

Many school events are documented by the local newspaper and pictures are sometimes published on the school website. Pictures may also be published in a yearbook. Any parent who wishes NOT to have their child's name or picture published should notify the office at the start of the school year by returning the Permission Slip for Publication of Pictures/Articles. **This form will be sent home the first day of school.**

BACK-TO-SCHOOL NIGHTS

Back-to-School Nights are scheduled for Monday, September 16th for Kindergarten, Readiness, First and Second Grade. Tuesday, September 17th for Fifth and Sixth Grade, Wednesday, and September 18th for Third and Fourth Grade. The purpose of Back-to-School Night is so that parents can meet with the classroom teachers to hear about what a typical day looks like, classroom rules and procedures, and to ask questions. This is a PARENT/GUARDIAN ONLY event.

LOST AND FOUND

The lost and found container can be found in the recess door hallway near Mrs. Mitchell's class. Each year, New Boston Central School sends garbage bags full of personal belongings to the transfer station, EcoSmith bin or charity. Please try to put your child's name on lunch boxes, clothing, boots, etc. and stop by to look for lost items periodically. Items with student's names are returned to them.

Do not bring to school large sums of money or valuable items (jewelry, hand-held electronic games, etc). Neither the school nor teachers will be responsible for any student's personal belongings.

FIELD TRIPS

To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of the class, and opportunities for pupils to assimilate the experience during and at the conclusion of the trip. To this end, teachers and the principal consider the following factors in selection of field trips: (a) value of the activity to the particular class; (b) relationship of the field trip activity to a particular aspect of classroom instruction; (c) suitability of the activity and distance traveled for the age level; (d) mode and availability of transportation; and (e) cost.

Your child's teacher will notify you in advance of upcoming field trips. A Permission Form will be included as well as an invitation to chaperone, if there is a need. The cost for transportation of one field trip per grade is normally covered by the school district.

Most field trips require that students/parents cover the cost of admission. If you are unable to pay the cost of admission, please notify your child's teacher as soon as possible since funds are available. **Siblings are not allowed to attend field trips.** If a field trip requires a bag lunch, glass bottles are prohibited. All drinks and lunches are to be labeled.

Each year, sixth graders are fortunate to attend Nature's Classroom. This year the students will attend Camp Cody in Freedom, NH. Students participate in team-building and conservation activities for a week. Fundraising activities through the PTA and school district budget cover part of the tuition cost for each student, and students contribute the remainder. It is a good idea to start saving babysitting money, allowances, etc. toward your "camp fund." If a family is unable to contribute toward this tuition, there are scholarships available.

SCHOOL NOTICES

Normally school notices will be sent home electronically weekly. If a family prefers to have a paper copy of the weekly notice, please notify the main office and we will be sure to send one home with your child. All notices will also be posted on our web site: www.nbcs.k12.nh.us.

On the first day of school, you will receive a Student Information and Emergency Contact Form and a Free and Reduced Lunch Form. It is very important that your child's Student Information and Emergency Contact Form be filled out completely and accurately and returned immediately to the school. If you have any changes during the year (i.e., phone numbers, employment, etc.), please contact the school immediately.

Prior to the first day of school you will receive electronically, via the PowerSchool Parent Portal, an Annual Health Questionnaire/OTC Permission Form, a Parent Signature Form (a combined signature page for the NBCS Parent/Student Handbook, the SAU #19 Notice of Rights & Policies, and a Permission Slip for Publication of Pictures/Articles), and a Computer Technology Form. These forms should be signed immediately. If you do not receive/have access to one of these forms, please contact the school.

TELEPHONE/CELL PHONE

Communication between parents and students should be through the main office phone 603-487-2211. Student cell phones are to be kept in their book bag. We try our best to deliver last

minute changes in plans but all **instructions should be given to your child before he or she leaves home in the morning**. Children are only allowed to use the telephone in an emergency situation.

Teachers may be reached between 7:30 and 7:45 AM before school opens or after school at 2:20 PM. A message may be left for a teacher in his/her voice mail at any time during the day.

Teachers try to check their voice messages during the day. If there is an emergency, the call will be placed directly into their classroom.

AFTER SCHOOL ACTIVITIES OFFERED IN NEW BOSTON

Please visit the Parks and Recreation website to view this year's offerings.

The New Boston Recreation Department offers an afterschool daycare program that is held in the lower white building. A summer day camp program is also available. The Recreation Department offers gymnastics, basketball, soccer, and baseball for kids. For more information on these and other programs, contact the Recreation Office at (603) 487-2880.

During the winter, students in Grades 3-6 are offered a ski lesson package from Pats Peak Ski Area. (Students in Readiness and Grades 1 and 2 can also participate if a parent accompanies them to the ski area.) For a nominal fee, students can be transported to Pats Peak by bus and receive an hour lesson and an hour of skiing for a five-week period. These lessons are held on Friday afternoons. An information letter will be sent home in October.

ASBESTOS NOTIFICATION (2024-25)

During the summer of 1990, all friable asbestos (friable meaning breathable) was removed from NBCS. However, it is a requirement of the Asbestos Hazard Emergency Act and the NBCS AHERA Management Plan that building occupants and their legal guardians be notified that there is asbestos-containing material in the New Boston Central School. Although all friable asbestos containing material has been safely removed from the main building and the two lower buildings, the floor tile in the 1967 section and the two lower buildings contain asbestos. However, the floor tiles in these areas have been encapsulated. The asbestos-containing material is categorized under the Operations and Maintenance section of the AHERA Management Plan. This plan is available for review at the school and is located in the principal's office.

NBCS PARENT TEACHER ASSOCIATION

The PTA (Parent Teacher Association) is the largest volunteer organization working exclusively to improve the education, health, safety, and well-being of all children and youth. The New Boston Central School (NBCS) PTA invites you to join us to make a difference in the education and quality of life for our children in New Boston. Parent involvement is the cornerstone of our PTA. Parents are valuable assets to lend a hand, help create ideas, and contribute to our mission. Parent involvement and commitment have a positive effect on every child at NBCS.

Teachers are an important link between the school and parents, and the PTA is a means of bringing parents and teachers together. The teachers' knowledge and leadership assist the PTA in meeting the needs of our children. In turn, the teachers look to the PTA for assistance and support in providing the extra programs and events our NBCS children enjoy so much.

The vision of the NBCS PTA is to make every child's potential a reality. The PTA is a powerful voice for all children, a relevant resource for families and communities, and a strong advocate for the education and well-being of each child.

The PTA meets the third Wednesday of every month at 7:00 pm in the school library. Follow us on Facebook (www.facebook.com/NBCSPTA) or our website (www.nbcspta.org) for up-to-date meeting information.

Volunteer Program

We are always looking for enthusiastic parents who have time to volunteer at our many different events, programs, and fundraisers all of which directly impact each student. Be sure to visit our website www.nbcspta.org to see all we do, as well as stay up-to-date on these activities. A sign-up sheet is sent home at the beginning of each year if you would like to be added to our email list for information and volunteer opportunities. You may also contact the PTA anytime at nbcspta@gmail.com. Please note you do not need to be a paying PTA member to volunteer!

Fundraising

PTA fundraising allows us to provide school events and enrichment that have come to be expected and appreciated by the school and students. In addition, it also helps cover the unexpected necessities that sometimes arise. 100% of fundraising efforts are used for school programs and projects by the PTA. These include, but are not limited to: Artist-in-Residence, Curriculum Enrichment, 6th Grade Nature's Classroom, Playground Improvement Projects and Maintenance, Annual Scholarships, Fulfilling Teacher Requests, Teacher Appreciation Week, Books for the Library, Young Authors, Author Presentations, and fun PTA sponsored family

events. Please help us reach our financial goal by supporting the fundraisers that most appeal to you!

We also host 2 fundraisers that ask for very little effort and do not require any additional spending: Box Tops for Education & Hannaford Helps Schools.

School Picture Day

Photographers will be at school to take your child's individual picture on **September 30, 2024**. You will receive an order packet prior to the picture date. You are not obligated to make a purchase, but all students are photographed for school records. The Picture Re-take Day is scheduled for **November 14, 2024**.

School Calendar